

# Schedule Information for 2018-2019

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## Schedule Access

- Schedules will be posted on PowerSchool on July 20.
- Students can access their schedule through their PowerSchool Account.
- If students need to claim their PowerSchool Account or reset their account, instructions are posted on the school's website or can be picked up in the Student Services Office.
- Parents can access their student's schedule through their parent account.
- If parents need to create a PowerSchool Account, instructions are posted on the school's website or can be picked up in the Student Services Office.

## Changes to the Master Schedule

On occasion changes have to be made to the master schedule after student schedules are posted. These changes may impact some student's schedules. The schedule viewed initially by the student may change before the start of the school year.

## Schedule Adjustments

Priority for schedule adjustments will be:

- A senior who needs a class to graduate
- A student who was retained at the end of the 2017-2018 school year and needs a particular course to be promoted at mid-year
- A student who is enrolled in a class he/she has already passed
- A student who has a class out of sequence (for example, Spanish II before Spanish I)
- A student missing a class (for example, no 2<sup>nd</sup> period class listed)

**There will be no schedule changes from August 21 until after the first day of school, August 27.**

### *Schedule Adjustment Procedures*

- Students who have questions about their schedule may send an email to Mr. Greene, [egreene@wcpss.net](mailto:egreene@wcpss.net) starting July 23.
- Students may also attend a Schedule Adjustment Session on **August 8 from 8AM to NOON.**
- Students do not have to wait until the Adjustment Session to inquire about their schedule. They may email Mr. Greene, starting July 23.
- If an email is sent to Mr. Greene, allow two school days for a response and please do not send duplicate emails as this slows down the response time.